

RESOLUTION 2016-30

A RESOLUTION AMENDING 2016 BUDGETS FOR THE GENERAL, UTILITY AND STREET FUNDS FOR THE CITY OF BROOKAND, ARKANSAS, AND FOR OTHER PURPOSES

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKLAND, ARKANSAS:

SECTION 1: The annual budgets for the City of Brookland, Arkansas for the year 2016 as approved by the Brookland City Council and filed with the City Clerk, is hereby amended to the extent reflected in the attached Amended 2016 Operating Budget Summary.

SECTION 2: The funds necessary to carry out the purpose of said Annual Budget are hereby appropriated, and the disbursement of such funds is hereby authorized and directed.

SECTION 3: The Resolution is immediately necessary to insure the orderly operation of the City Government and the rendition of health, safety and welfare services to the citizens of Brookland.

THEREFORE, to provide continuous operation and services for the citizens of the City of Brookland, Arkansas, this resolution shall therefore be in full force and effect immediately upon passage.

Passed this 30th day of December, 2016.

ATTEST:

Billy Dacus, **G**ity Clerk

Kenneth D. Jones, Mayor

	2016 General Fund Budget				Went over w/department
	Canaval Payanyaa Inaama				Heads November 2, 2015
	General Revenues Income	Proposed	Amended	Amended	Give to City Council for
	Other Barrers	Budget	Budget	Budget	Review November 16, 2015
007	Other Revenue	2016	7/18/2016	12/30/1016	Reviewed by Dept Heads, Mayor
307	Building/Misc Permits	\$65,350.00	\$64,800.00	\$64,800.00	& City Council Monday, 12/17/15
200	City Sales Tax Revenue	\$252,000.00	\$220,000.00	\$220,000.00	Adopted by Resolution 2015-36
303	County Turnback Revenue	\$38,250.00	\$31,000.00	\$31,000.00	Brookland City Council 12/14/15
321	District Court Revenue	\$105,000.00	\$64,500.00	\$64,500.00	Amended by Resolution 2016-14
	District Court-ASP Tickets		\$19,800.00	\$19,800.00	Brookland City Council 7/18/16
305	Franchise Tax Revenue	\$110,500.00	\$144,450.00	\$144,450.00	Amended By Resolution 2016-3
316	Interest Income	\$1,000.00	\$1,000.00	\$1,000.00	Brookland Special City Council
315	Misc Grant Income AHTD/Prj # 100804	\$67,988.00	\$67,988.00	\$67,988.00	Meeting Friday, Dec 30 2016
319	Misc Revenue	\$22,000.00	\$1,000.00	\$1,000.00	
306	Mosquito Fee Income	\$27,864.00	\$32,800.00	\$32,800.00	
323	Museum Donations		\$800.00	\$800.00	
322	Other Police Income	\$10,800.00	\$12,000.00	\$12,000.00	
320	Previous Year Carryover	\$150,000.00	\$143,105.00	\$143,105.00	
325	Privilege License	\$5,000.00	\$5,000.00	\$5,000.00	
	Recycle Tipping Fee Revenue				
	Recycling Funds	\$5,000.00	\$3,600.00	\$3,600.00	
304	State County Sales & Use Tax Refund Distribution	\$374,600.00	\$390,000.00	\$390,000.00	
301	State Turnback Revenue	\$41,500.00	\$43,800.00	\$43,800.00	
	Sale of Property/Equipment	\$3,500.00	\$1,500.00	\$1,500.00	
	Total Income		\$1,247,143.00	\$1,247,143.00	
		\$1,200,332.00	\$1,247,143.00	\$1,247,143.00	
	Administrative Dept Expenses				
	1941 Firetruck Maintenance	\$500.00	\$500.00	\$500.00	
	Advertising	\$1,000.00	\$1,000.00	\$1,000.00	
	Bluebag Recycle Fee			\$2,045.00	
	Bluebag Recycle Program	\$1,300.00	\$1,300.00	\$1,300.00	
	Bldg/Land Improv-Purchase	\$25,000.00	\$25,000.00	\$25,000.00	
	City Events/Festival	\$2,000.00	\$2,000.00	\$2,000.00	
	City Park Exp/Grant	\$3,000.00	\$7,500.00	\$7,500.00	Pavillion needs roof
	Clean Sweep	\$4,000.00	\$4,000.00	\$4,000.00	
	Cleaning Service/Uniforms	\$1,500.00	\$750.00	\$750.00	
	Comm. Construction Surcharge	\$200.00	\$200.00	\$200.00	
	Computer Exp & Repair	\$3,000.00	\$3,500.00	\$3,662.00	
	Condemnation/Cleanup Expense	\$25,000.00	\$25,000.00	\$840.00	
	Construction Surcharge Return	\$1,000.00	\$250.00	\$984.00	
	City Drainage Expense	\$15,000.00	\$15,000.00	\$42,514.50	
	Drug Test Fee	\$200.00	\$100.00	\$100.00	
	Election Expense Special		\$1,000.00	\$1,689.96	
	Equipment	\$2,000.00	\$2,000.00	\$2,000.00	
	Fire Protection	\$56,172.00	\$58,900.00	\$58,806.25	
	Fixed Asset Admin Vehicle Pymt	\$10,000.00	\$10,000.00	\$5,000.00	includes 1 year payment of
	Fuel & Oil-	\$3,500.00	\$1,500.00	\$1,500.00	4 year purchase city vehicle
	Inspection Expenses	\$7,500.00	\$5,000.00	\$5,140.00	year purchase dity verificie
	Insurance	\$3,500.00		\$2,081.00	
	Insurance - Health		\$1,500.00		
	Interest Expense	\$29,106.00	\$29,106.00	\$29,570.50	
	Land Purchase	\$3,100.00	\$7,750.00	\$7,750.00	
		\$22,800.00	\$45,134.00	\$45,134.00	Includes purchase 407 Holman
	Land Use Planning	\$7,200.00	\$5,900.00	\$5,900.00	
	Miscellaneous Expense	\$3,000.00	\$1,500.00	\$1,500.00	
	Mosquito Control City	\$18,000.00	\$18,000.00	\$18,000.00	
	Mosquito Control Citizens	\$27,144.00	\$27,144.00	\$27,144.00	
	Municipal League Dues	\$6,000.00	\$6,000.00	\$6,000.00	
	Museum Expenses	\$0.00		\$17.00	
	Office Equipment	\$2,000.00	\$1,500.00	\$1,500.00	
	Office Supplies	\$5,000.00	\$5,000.00	\$5,000.00	
	Payroll Taxes	\$10,965.00	\$10,965.00	\$10,965.00	

Planning Commission	\$10,000.00	\$7,000.00	\$7,000.00	
Postage	\$1,000.00	\$750.00	\$750.00	
Postage Meter Rental	\$350.00	\$350.00	\$350.00	
PPE - Safety Equipment	\$1,000.00	\$500.00	\$500.00	
Professional Fees	\$8,000.00	\$5,000.00	\$5,000.00	
Public Safety Equipment	\$3,000.00	\$2,000.00	\$7,092.00	
Repair & Maint/Bldg & Grounds	\$10,000.00	\$50,000.00	\$31,461.79	Remoldel 407 Holman
Repair & Maint Equipment	\$1,000.00	\$1,000.00	\$1,100.00	
Retirement	\$5,833.00	\$5,833.00	\$5,833.00	
DT Enhancement Grant PJ#100804/ 80/20	\$67,988.00	\$73,000.00	\$73,000.00	
TAP Safe Route to School PJ#100855 80/20			\$7,500.00	
Salaries				Sa
Clerk/Treasurer	\$2,100.00	\$2,100.00	\$2,100.00	Budget Actual
City Council	\$10,800.00	\$10,800.00	\$10,800.00	2016 2016
Mayor	\$41,371.00	\$41,371.00	\$41,371.00	\$143,709.00 \$135,213.66
Christmas Bonus	\$300.00	\$300.00	\$300.00	
Office Manager	\$39,416.00	\$39,416.00	\$39,416.00	
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	
City Inspector	\$32,448.00	\$32,448.00	\$32,448.00	
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	
Office worker 1 day a week	\$5,292.00	\$5,292.00	\$5,292.00	
Blue Bag/Custodian	\$11,382.00	\$11,382.00	\$11,382.00	
Equipment Street Dept	\$25,000.00	\$25,000.00	\$25,000.00	
Schools/Conference/CE Trianing	\$10,000.00	\$6,500.00	\$6,500.00	
Special Census CD Pay Back	\$22,334.04	\$22,335.00	\$22,335.00	Yrly Payment on Nelms Street
Supplies	\$1,000.00	\$1,000.00	\$1,000.00	Property Until Sold
1% Sales Tax Rev Transfer to SF	\$120,000.00	\$96,100.00	\$98,284.00	Dif is pymt equip Street Dept
Transfer to Utility	\$150.00	\$150.00	\$150.00	
Travel/Lodging Expenses	\$7,500.00	\$2,750.00	\$3,318.00	
Unemployment Tax	\$1,000.00	\$1,000.00	\$1,000.00	
Utilities	\$7,500.00	\$7,500.00	\$7,500.00	
Adm Total Expenses	\$746,051.04	\$775,476.00	\$775,476.00	
Police Department Expenses				
Advertising Expense	\$500.00	\$500.00	\$500.00	
BAC Test	\$100.00	\$100.00	\$302.00	
Cleaning Service/Uniforms	\$250.00	\$250.00	\$250.00	
Computer Exp & Repair	\$3,600.00	\$3,600.00	\$3,600.00	
District Court Costs	\$45,000.00	\$30,000.00	\$24,267.00	
Drug Testing Fee	\$650.00	\$500.00	\$500.00	
E-911 Dispatching Cost	\$5,000.00	\$5,000.00	\$5,000.00	No Contract to Date
Equipment	\$6,000.00	\$7,500.00	\$10,150.00	Tasers and Bullet Proof Vest
Fuel & Oil	\$25,000.00	\$15,000.00	\$15,000.00	
Insurance(w/comp&bldg)	\$5,000.00	\$5,500.00	\$5,500.00	
Health Insurance	\$58,212.00	\$58,212.00	\$58,212.00	
Vehicle Insurance	\$3,500.00	\$2,500.00	\$2,500.00	
Interest Expense/Supplies	\$2,500.00	\$2,500.00	\$2,500.00	
Jail Bill	\$15,000.00	\$10,000.00	\$10,000.00	
Misc. Expense & Supplies	\$750.00	\$750.00	\$750.00	
Office Equipment	\$750.00	\$750.00	\$750.00	
Office Supplies	\$2,000.00	\$2,500.00	\$2,500.00	
Payroll Taxes	\$17,120.00	\$17,120.00	\$17,120.00	
PPE Safety Equipment	\$1,000.00	\$2,500.00	\$2,500.00	Update Dept Security Camera
Professional Fees	\$10,000.00	\$7,500.00	\$9,100.00	
Repair Maint/Bldg & Grounds	\$1,000.00	\$7,500.00	\$8,125.00	Re-model PD for better service and safety
Repair & Maint Equipment	\$1,500.00	\$3,000.00	\$3,000.00	
	.,		\$25,612.00	
Retirement LOPFI	\$14.767.00	\$25.612.00		
	\$14,767.00	\$25,612.00	Ψ20,012.00	
Retirement LOPFI	\$14,767.00 \$46,653.20	\$46,653.20	\$46,653.20	

Total Expenses Revenue/Expense +/-	\$1,214,409.40	\$1,230,229.36	\$1,230,229.36		
Police Dept. Expenses	<u>\$468,358.36</u>	\$454,753.36	\$454,753.36		
Vehicle Repair and Maintenance	\$6,000.00	\$6,000.00	\$6,600.00		
Utilities	\$11,500.00	\$12,500.00	\$12,500.00		
Uniforms	\$1,000.00	\$1,200.00	\$1,256.00		
Training/Equipment	\$10,000.00	\$6,000.00	\$6,000.00	Camera system f	or 2015 TAHO
Semi Annual Bonus	\$300.00	\$300.00	\$300.00		
Salary for a Data Entry Person	\$14,976.00	\$14,976.00	\$14,976.00	3	
Over Time /School Traffic/Special	\$15,000.00	\$15,000.00	\$15,000.00		
3 Semi Annual Bonus	\$450.00	\$450.00	\$450.00		
3 Part Time Officer Salaries	\$12,852.00	\$12,852.00	\$12,852.00		
Semi Annual Bonus	\$300.00	\$300.00	\$300.00		
Full Time Patrol Officer	\$29,000.40	\$29,000.40	\$29,000.40		
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	\$220,659.00	\$198,951.80
Full Time Patrol Officer	\$29,000.40	\$29,000.40	\$29,000.40	2016	2016
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	Budget	Actual
Full Time Patrol Officer	\$33,696.00	\$33,696.00	\$33,696.00		
Semi Annual Bonus	\$300.00	\$300.00	\$300.00		
Police Captain	\$37,231.36	\$37,231.36	\$37,231.36		

2016 Street Fund	Draft	Amended	Amended	
	Budget	Budget	Budget	Department Head Review
Income	2016	8-Aug-16	30-Dec-16	Draft 11/2/2015
4-Lane Hwy. Construction Dist	\$49,500.00			Give to City Council for
1% City Sales Tax Revenue		\$98,840.00		Review November 16, 2015
	\$132,000.00			
County Turnback	\$23,500.00			Review by Dept Heads, Mayor &
Hwy Severance Turnback	\$11,600.00			City Council Monday, Dec 7, 2015
Interest Income	\$1,000.00			Adopted by Resolution 2015-36 by
Misc Revenue	\$2,750.00			Brookland City Council Dec 14, 2015
State Turnback	\$108,000.00			Amended by Resolution 2016-16 by
Prev. Yr. Carryover Est	\$89,259.00	\$80,164.00	\$80,164.00	Brookland City Council Dec 14, 2015
Transfer from Utility Fund				
Grant Funding/State Street Aid	\$50,000.00	\$50,000.00	\$50,000.00	Applied for \$\$ for Motorgrader
Total Income	\$467,609.00	\$445,254.00	\$445,254.00	
				Amended By Resolution 2016-30
Expenses				Brookland Special City Council
Computer Exp & Rep	\$1,500.00	\$3,000.00	\$3,000.00	Meeting Friday, Dec 30 2016
Street Drainage Expense	\$20,000.00		\$20,000.00	
Drug Testing Fee	\$200.00		\$200.00	
Equipment Purchases	\$75,000.00	\$60,000.00		Includes purchase price used
Fuel & Oil	\$7,500.00			
Insurance	\$7,100.00		\$7,100.00	
Insurance Health	\$17,226.00		\$17,501,00	
Office Equipment	\$500.00	\$250.00	\$250.00	
Office Supplies	\$500.00		\$250.00	
PPE Equipment	\$1,750.00		\$1,000.00	
Professional Fees\Engineering	\$6,500.00		\$3,500.00	
			\$2,000.00	
R & M Traffic Signal Expense	\$5,000.00	\$2,000.00	\$2,000.00	
Rep & Maint Sidewalks	\$7,500.00	\$25,000.00	\$25,000.00	Sidewalk ext School St and 49B. Was figured in 2015 but did not get bill until 2016
Rep & Maint Bldg & Grounds	\$3,000.00	\$1,250.00	\$1,250.00	
Rep & Maint Streets	\$125,000.00		\$125,000.00	
Repair & Maint. Equipment	\$12,500.00		\$14.884.00	
Retirement	\$3,805.00		\$3,860.00	
Street Signs	\$4,500.00	the same of the sa		
Street/Traffic Light Expense	\$12,500.00	The second secon	\$19.542.00	
Supplies	\$1,000.00		\$1,000.00	
Salaries	Ψ1,000.00	ψ1,000.00	Ψ1,000.00	
Street Full Time Employee	\$27,248.00	\$27,248.00	\$27,248.00	
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	
Street Full Time Employee			\$22,880.00	Dudant Actual
	\$22,880.00	\$22,880.00		Budget Actual
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	\$110,220.00 \$100.438.07
Part Time Employee	\$21,216.00	\$21,216.00	\$21,216.00	
Semi Annual Bonus	\$150.00	\$150.00	\$150.00	
Part Time Employee	\$14,976.00	\$14,976.00	\$14,976.00	
Semi Annual Bonus	\$150.00	\$150.00	\$150.00	
2/Temp Employees April-Sept	\$29,536.00	\$23,000.00	\$23,000.00	
Payroll Taxes	\$6,500.00		\$6,500.00	
Utilities/Propane Gas	\$3,000.00		\$3,000.00	
Misc Exp	\$200.00	And the second s	\$200.00	
Cleaning Service/Uniforms	\$2,750.00	\$2,750.00	\$2,833.00	
Uniforms				
Hand Tool/Shop Equipment	\$2,000.00	\$2,500.00	\$2,500.00	
Advertising	\$1,000.00		\$500.00	
<u>Total Expenses</u>	\$444,787.00	\$439,751.00	\$439,751.00	

2016 Utility Budget		Amended		
		8-Aug	Amended	
Utililities Revenue	<u>2016</u>	2016	12/30/2016	
Recycling Funds	\$5,000.00			Draft Presented to Department
Fed Pure Water Act	\$1,200.00	\$1,200.00	\$1,200.00	Head 11/2/2015
Garbage Fee	\$10,000.00	\$10,000.00	\$10,000.00	Give to City Council for
Insurance Settlement Proceeds				Review November 16, 2015
Penalty Revenue	\$18,500.00	\$18,500.00	\$18,500.00	Reviewed by Dept Heads, Mayor &
Water Income	\$284,000.00	\$284,000.00	\$284,000.00	City Council Monday, Dec 7, 2015
Sewer Revenue	\$259,200.00	\$259,200.00	\$259,200.00	Adopted by Resolution 2015-36 at
Adjustments	\$8,000.00	\$4,000.00	\$4,000.00	Brookland City Council Dec 14, 2015
Mosquito Fee Income	\$27,864.00	\$33,000.00	\$33,000.00	Amended by Resolution 2016-16 by
Interest Income	\$3,000.00	\$3,000.00	\$3,000.00	Brookland City Council August 8, 2016
Miscellaneous Revenue	\$57,500.00	\$57,500.00	\$57,500.00	
Previous Year Revenue	\$250,000.00	\$256,852.00	\$256,852.00	Amended By Resolution 2016-30
Animal Control Revenue	\$1,500.00	\$1,500.00	\$1,500.00	Brookland Special City Council
Bad Debt Collected	\$3,600.00	\$3,600.00		Meeting Friday, Dec 30 2016
Misc Grant Income		\$9,600.00	\$9,600.00	
Total Income	\$908,364.00	\$933,952.00	\$933,952.00	
	4000,004.00	<u> </u>	<u> </u>	
Utilities Expense	04 500 00	¢4 500 00	04 500 00	
Animal Control Expense	\$4,500.00	\$4,500.00	\$4,500.00	
Animal Control Food Expense	\$1,000.00	\$1,000.00	\$1,000.00	
AR One Call Fees	\$1,500.00	\$1,500.00	\$1,500.00	
Auditing	\$5,000.00	\$5,000.00	\$5,000.00	
Bank Service Charge	\$100.00	\$100.00	\$100.00	
Building Improvement/Purchases	\$2,500.00	\$2,500.00	\$2,500.00	
Chemcals-Waste Plant	\$3,000.00	\$3,000.00	\$3,000.00	
Cemicals-Well House	\$50,000.00	\$50,000.00	\$50,000.00	
Computer Exp & Repair	\$6,000.00	\$6,000.00	\$6,000.00	
Contract Labor	\$10,000.00	\$10,000.00	\$10,000.00	
Drug Testing Fee	\$150.00	\$150.00	\$150.00	
Election Expense				
Engineering Expense	\$2,500.00	\$5,000.00	\$5,000.00	
Equipment Purchases	\$15,000.00	\$20,000.00	\$19,814.28	
Fuel & Oil	\$10,000.00	\$5,500.00	\$5,500.00	
Insurance	\$6,300.00	\$6,300.00	\$6,300.00	
Health Insurance	\$46,800.00	\$35,000.00	\$35,000.00	
Insurance Vehicle				
Lab Supplies	\$3,500.00	\$3,500.00	\$3,500.00	
Miscellaneous Expenses	\$1,250.00	\$1,250.00	\$1,250.00	
Misc. Dues & Fees	\$7,000.00	\$7,000.00	\$7,000.00	
Office Equipment	\$600.00	\$1,600.00	\$1,600.00	
Office Supplies	\$3,000.00	\$5,000.00	\$5,000.00	
Postage	\$6,000.00	\$6,000.00	\$6,000.00	
PPE Safety Equipment	\$3,000.00	\$3,000.00	\$3,000.00	
Principal on Notes	\$36,635.00	\$36,635.00	\$36,635.00	
Professional Fees	\$7,500.00	\$7,500.00	\$7,500.00	
Repair & Maint/Building & Grounds	\$4,000.00	\$6,000.00	\$6,000.00	
Repair & Maintenance Sewer	\$25,000.00	\$45,000.00	\$45,000.00	
Repair & Maintenance Water	\$25,000.00	\$25,000.00	\$25,000.00	
Repair & Maintenance Equipment	\$11,500.00	\$11,500.00	\$11,500.00	
Retirement	\$8,800.00	\$8,800.00	\$8,800.00	
School / Conference	\$3,000.00	\$3,000.00	\$3,000.00	
Sewer Improvements	\$120,000.00	\$120,000.00		Gambill Subdivision if
Supplies	\$250.00	\$250.00		CDBG Grant Fails
Supplies-Sewer	\$16,500.00	\$16,500.00	\$16,500.00	
Supplies-Water	\$60,000.00	\$50,000.00	\$50,000.00	
Unemployment Tax	\$1,500.00	\$1,500.00	\$1,500.00	

Water improvement Project	\$90,000.00	\$90,000.00	\$90,000.00	
Water Improvement Prit Reserve	\$3,000.00	\$3,000.00	\$3,000.00	
Water Testing Fee	\$4,000.00	\$4,000.00	\$4,000.00	
Salaries	7.7.			
Water/Waste Water Superintendent	\$36,067.20	\$36,067.20		
Semi Annual Bonus	\$300.00	\$300.00		
Waste Water Operator	\$33,800.00	\$33,800.00		
Semi Annual Bonus	\$300.00	\$300.00		
Water Clerk	\$22,880.00	\$22,880.00		
Semi Annual Bonus	\$300.00	\$300.00		
1 Full Time Employees @ \$10 per hr	\$22,880.00	\$29,120.00	\$128,059.20	
Semi Annual Bonus	\$300.00	\$300.00		
Salary Part Time Office Worker	\$4,992.00	\$4,992.00		
Health Insurance	\$5,400.00	\$5,400.00	\$5,400.00	
Semi Annual Bonus	\$300.00	\$300.00	\$300.00	
Payroll Tax	\$8,925.00	\$8,925.00	\$9,105.72	
Travel/Lodging	\$3,000.00	\$3,000.00	\$3,000.00	
Utilities	\$57,500.00	\$60,000.00	\$60,000.00	
Bad Debts	\$2,500.00	\$3,500.00	\$3,500.00	
Misc Expense	\$1,000.00	\$2,250.00	\$2,250.00	
Interest Expense on Notes	\$45,391.00	\$46,500.00	\$46,500.00	
Uniforms	\$2,500.00	\$2,500.00	\$2,505.00	
Hand Tools/Shop Equipment	\$6,500.00	\$6,500.00	\$6,500.00	
Mosquito Fee Income	\$27,864.00	\$33,000.00	\$33,000.00	
Advertising	\$1,500.00	\$1,500.00	\$1,500.00	
Total Expenses	\$889,584.20	\$913,019.20	\$913,019.20	
Balance +/-	\$18,779.80	\$20,932.80	\$20,932.80	
Break down of Principal on Notes:				
Rural Development	\$21,175.00	\$21,175.00	\$21,175.00	
ANRC	\$15,460.00	\$15,460.00	\$15,460.00	
Total Principal	\$36,635.00	\$36,635.00	\$36,635.00	
4.5.5.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.				
Breakdown of Interest on Notes				
Rural Development	\$26,177.00	\$26,177.00	\$26,177.00	
ANRC	\$19,214.00	\$19,214.00	\$19,214.00	
Total Interest	\$45,391.00	\$45,391.00	\$45,391.00	